



516-519-4431  
516-220-8228  
Pies-onWheels.com

CLIENT NAME: \_\_\_\_\_ CLIENT PHONE: \_\_\_\_\_

CLIENT EMAIL ID: \_\_\_\_\_ EVENT DATE: \_\_\_\_\_

EVENT LOCATION: \_\_\_\_\_

(Please provide any additional information about the site such as separated entrance, extreme driveway, long walking distance, etc.)

START TIME: \_\_\_\_\_ SPECIAL REQUESTS: \_\_\_\_\_

MENU PACKAGE: \_\_\_\_\_

AGREED PRICE PER PACKAGE: \_\_\_\_\_

(Please see our website or details; there is a \$1500 minimum required to book plus additional costs if number of guests exceed 50.)

TRAVEL FEE: \_\_\_\_\_

### **Payment and Deposit:**

There is a \$500 non-refundable deposit due upon signing the contract. This initial deposit reserves the date for this event. Any changes after this date cannot be guaranteed, and may be subject to additional charges. We accept payment in personal checks and cash. Please make payments through checks payable to **“Pies-on Wheels”**.

The final payment is due upon completion of your event, and a 20% gratuity will be added to your bill. The final amount due will be determined based on your choice of menu package and the final guest count. The final guest count and the menu choices are due two weeks prior to the event and any changes requested after this date can't be guaranteed. And may subject to additional charges.

Deposits are non-refundable, but may be used towards a future date with two weeks advanced notice. Last minute date changes will be accommodated only if extreme weather conditions are forecasted, and are subject to availability.



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**General information and policies:**

We do our best to accommodate any allergies and, to not use allergenic ingredients. However, our facility is not nut or gluten free. Our products may contain, or come into contact with milk, wheat, soy, nuts, and other allergenic ingredients. You agree to please notify your guests of the risk, and hold us harmless for allergic reactions.

We will arrive one hour prior to the agreed upon start time to set up, and prepare. We are not obligated to serve guest arriving late. Serving times vary based upon the number of guests attending and the menu package as follows:

|                          | <i>Only pizza package</i>     | <i>Pizza, Salad, gelato package</i> |
|--------------------------|-------------------------------|-------------------------------------|
| <b>50 or less guests</b> | 1 hr. 15 minutes serving time | 1 hr. 30 minutes serving time       |
| <b>50-75 guests</b>      | 1 hr. 30 minutes serving time | 2 hours serving time                |
| <b>75-100 guests</b>     | 1 hr. 45 minutes serving time | 2 hr. 15 minutes serving time       |
| <b>100+ guests</b>       | 2 hours serving time          | 1 hr. 15 minutes serving time       |

The cost to extend our serving/cooking time is \$500.00 per half hour, and is subject to availability based on our schedule for that day. Additionally, while on site, we are not obligated to serve our food/ product at any location away from the truck. If you require items to be passed around, additional servers can be arranged.

**Cancellation policies:**

Performance of this agreement is contingent upon the ability of Pies-on Wheels Pizza to complete the agreement and is subject to labor disputes or strikes, accidents, Acts of God, and other causes beyond our control. If Pies-on Wheels Pizza is not made aware of any obstacle that may prevent us from operating our vehicle such as a narrow driveway, steep incline, or any other obstruction, we reserve the right to refuse service or make necessary changes to facilitate the operation of the event. Any cost associated with relocation, towing, or cancellation will be paid in full by the undersigned client. We take our obligation to provide your food as agreed in this contract very seriously.

However, should an unforeseeable event occur which prevents us from fulfilling our obligation and we must cancel our agreement with you, we will refund your payment in full. In addition, if at all possible, we will work with you to find another qualified caterer to assist your event and will cooperate in transferring materials to the new caterer.

We will make every effort to provide all the ingredients agreed upon in this contract or posted on our menu. However, we reserve the right to substitute ingredients if for some reason we are not able to obtain a certain product. This allows us to buy local and provide you with the freshest food available.

**I have read and understand and agree to comply with this agreement.**

**I have received a copy of this contract for my records.**

**Agreed (Client Signature)** \_\_\_\_\_

**Date** \_\_\_\_\_